

Annual Meeting of Council

Tuesday 17 May 2016

Members of Cherwell District Council,

The Annual meeting of Council will be held at Bodicote House, Bodicote, Banbury, OX15 4AA on Tuesday 17 May 2016 at 6.30 pm, and you are hereby summoned to attend.



Sue Smith
Chief Executive

Monday 9 May 2016

AGENDA

1 **Apologies for Absence**

2 **Declarations of Interest**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3 **Communications** (Pages 1 - 2)

To receive communications from the Chairman.

4 Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

5 Minutes of Council (Pages 3 - 16)

To confirm as a correct record the Minutes of Council held on 22 February 2016.

6 Election of Chairman for the Municipal Year 2016/17

7 Investiture of Chairman

8 Chairman's Address

9 Unveiling of the Cherwell Coat of Arms by The Right Honourable Sir Tony Baldry

10 Vote of Thanks to Immediate Past Chairman

11 Past Chairman's Response

12 Election of Vice-Chairman for the Municipal Year 2016/17

13 Investiture of Vice-Chairman

Council Business Reports

14 Annual Council Business Report (Pages 17 - 24)

** Appendix 1 and 2 to this report will follow as Political Groups are considering appointments to Committees **

Report of Chief Executive

Purpose of report

To note the results of the 5 May 2016 district elections, the constitution of Political Groups, appoint the Leader of the Council, note the appointment of the Deputy Leader and Executive for the Municipal Year 2016/17 and consider and agree the suggested constitution of Committees for the Municipal year 2016/2017.

Recommendations

The meeting is recommended:

- 1.1 To note the results of the District elections held on 5 May 2016.
- 1.2 To note the constitution of Political Groups and notification of Group Leaders.
- 1.3 To appoint a Leader of the Council.
- 1.4 To note the appointment of Deputy Leader of the Council, the membership of the Executive and the Executive Portfolios for 2016/17.
- 1.5 To agree the allocation of seats on committees that are subject to the political balance requirements as set out in Table 1.
- 1.6 To agree the allocation of seats on committees not subject to political balance requirements as set out in Table 2.
- 1.7 To appoint members (and where appropriate, substitute members) to serve on each of the committees and other bodies set out in Tables 1 and 2 in accordance with the nominations to be made by political groups (Appendix 2 - to follow).
- 1.8 To appoint a representative to the Oxfordshire County Council Health Overview and Scrutiny Committee.
- 1.9 To appoint a representative to the Police and Crime Commissioner Scrutiny Panel.

15 Appointment of Section 151 Officer (Pages 25 - 28)

Report of Chief Executive

Purpose of report

To designate the appropriate officer of the Council as its Section 151 Officer as required by the Constitution and legislation.

Recommendations

The meeting is recommended:

- 1.1 To appoint Paul Sutton as the Council's Section 151 Officer with effect from 19 May 2016, subject to South Northamptonshire Council resolving in similar terms, and to request him to appoint a suitably qualified and experienced Deputy Section 151 Officer from the same date.

16 Standards Arrangements - Appointment of Independent Person (Pages 29 - 32)

Report of Head of Law and Governance

Purpose of report

To appoint a statutory independent person following the expiry of the fixed term of Mr Tom Edwards.

Recommendations

The meeting is recommended:

- 1.1 To appoint Mr Tom Edwards as an independent person pursuant to section 28(7) of the Localism Act 2011 for a term of four years expiring on the date of the annual meeting of Council in 2020.

17 Notification of Urgent Action (Pages 33 - 36)

Report of Chief Executive

Purpose of report

To notify Council of the taking of urgent action by the Chief Executive in accordance with constitutional requirements.

Recommendations

The meeting is recommended:

- 1.1 To note the urgent action taken by the Chief Executive.

FIRST MEETINGS OF COMMITTEES

At the conclusion of Council, Committees will meet to appoint their Chairmen and Vice-Chairmen. The agenda for these first meetings are included at the back of the Council agenda.

Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to natasha.clark@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589